Dram!

**Wee Dram - Event Hire booking – terms & conditions & Information**

**Please ensure you read and understand before confirming your booking**

For images & details of the space available please check out our website:

<https://www.dramglasgow.co.uk/basic-01>

**DEPOSIT/COST OF HIRE:**

For ticketed events we charge a fee based upon expected no. of attendees/booking day/event type/requirements… as quoted by the management team upon booking. We do not charge for charitable events but do require proof of charitable organisation & a deposit of £50 is required

The hire fee or deposit is due within a week of the booking being made & can be paid over the phone or by visiting the bar. The deposit is fully refundable & can be collected at the end of the party if the terms & conditions laid out within this document are adhered to. In the event of cancellation, due to any covid restrictions put in place that would prevent us from being able to host, we will call you to organise a refund.

**TYPE OF EVENTS:**

**IT’S A VERY POPULAR SPACE &** **WE WILL ONLY BOOK EVENTS THAT WE EXPECT TO MAKE US MONEY IN BAR SALES…** Please don’t book the space if your attendees aren’t going to be making purchases or you don’t think you will reach the minimum attendance levels.

We are a busy bar, we show sports, it can be loud… this atmosphere may not suit certain events types.

The bar is in the main space as you walk in, right next door to the private room the private room does not have its own bar.

**CAPACITY:**

Maximum capacity for the Wee Dram is 70. (approx. 60 seated). We recommend max of 60 for comfort & movement. For all-seated events the capacity is 60.

**Minimum attendance levels to book Wee Dram for events…**

 EVENING/NIGHT… Sunday to Thursday – min 40 people

 Friday/Saturday - min 50 people

 DAYTIME… Monday to Friday min 15 people, Saturday/Sunday min 40 people

If your event fails to meet the minimum requirements the room may be opened up to allow use to other customers.

**TIMES:**

Minimum booking time for evening events is 4 hours eg 8pm to 12am. For shorter events eg meeting/presentation we can potentially look to work it around other parties if possible but this would usually involve booking out-with core hours eg prior to 7/8pm.

**CHILDREN & YOUNG PERSONS:**

**Under 18’s are not permitted to be on the premises after 8pm.** Buying alcohol for any Under 18’s is strictly prohibited and will result in a forfeit of any deposit paid and the ejection of all guilty parties & potentially the shutdown of the whole event.

**We operate a strict ‘Challenge 25’ Policy.** If you or your guests are lucky enough to look under 25 then please bring valid ID to avoid embarrassment (passport or driver’s license). Should you not be able to prove your age, we will require you to leave the premises at 8pm in accordance with our children’s license.

**COVID:**

The wearing of masks is required when not seated at a table eg entering/leaving the building/going to the toilets. Every customer is required to track and trace (QR codes are avail on entry and on most tables). Please ensure your attendees are aware of & follow these regulations.

**DÉCOR/ROOM SET UP FOR WEE DRAM:**

Early access to Wee Dram to set up for events can be organised up to an hour prior (this needs to be arranged upon booking). No confetti/glitter/party poppers etc

Please note we do not set up events for you unless this has been arranged and charged in your booking fee. Feel free to move tables and chairs around a bit in the room, we just require the fire exit route/walkways and access to the toilets to be left clear & that the room is put back to its how it was. We can remove and add a few chairs and a couple of small tables, but we have very little storage so can’t empty the room.

**CATERING:**

Should you wish catering for your event please discuss this with the manager upon booking. Outside food cant be brought onto the premises but we can organise buffets or meals via our kitchen franchise, Fo’ Shizzles Kitchens. This may not always be possible at core busy restaurant service times.

**DRUGS/INTOXICATION:**

Any attendees caught with illegal substances or considered under the influence of drugs or intoxicated will not be allowed entry/be required to leave immediately.

Management reserve the right to refuse service. We have a zero-tolerance approach to rudeness, aggression, or abuse to other customers and/or staff.

Last orders at the bar will be called around 11.45pm we require all customers to have left the premises by 00.15am… at the very latest! Please organise the taking down of décor, removal of equipment and the reorganisation of the room with this in mind.

**The consumption of food and drinks bought out-with the premises is strictly forbidden** (including carry-outs, raffle prizes, quiz prizes etc). Anyone found drinking their own alcohol will be required to leave immediately. Tastings/events that involve alcohol must be purchased through Dram!

Please note we have very little storage space at Dram! So can’t store any equipment before or after events

**MUSIC/EQUIPMENT:**

The Wee Dram has the facility for you to bring your own music and plug in and play via mobile phone/laptop/tablet… We also have 3 TV’s in the room and hdmi cables to plug a laptop into for any presentations.

A mixing desk (although it is well used and a bit old) is available that can be used to plug into our sound system with microphones and a microphone stand for quizzes etc. This can be set up in advance if requested.

A wee fold out stage is also available and can be set up upon request.